



McGUIREWOODS

McGuireWoods/NLF Undergraduate Internship Program Summer 2018

McGuireWoods LLP, the National Asian Pacific American Bar Association (NAPABA), and the NAPABA Law Foundation (NLF) invite you to apply for the McGuireWoods/NLF Internship Program Summer 2018. The Program supports students interested in the legal profession and helps students develop a commitment to advocacy on behalf of the Asian Pacific American (APA) community.

Internship Placement

The Program seeks to achieve these goals by providing undergraduate students with meaningful internship experiences at the NAPABA and NLF offices in Washington, D.C.

Responsibilities

The intern will work on projects that will further the missions of NAPABA and NLF, including:

- Conducting research on issues affecting APAs and the legal profession;
- Coordinating the activities of NAPABA's committees on civil rights, immigration, community service, and pro bono issues;
- Attending events and meetings in the APA and legal community;
- Assisting with the planning and execution of special events such as the annual convention and lobby day; and
- Performing other tasks to support NAPABA/NLF staff as necessary. Up to 50% of the intern's time may be spent on projects for NLF.

Qualifications

- High degrees of resourcefulness, problem-solving, and initiative;
- Ability to handle multiple tasks and projects;
- Excellent writing skills;
- Keen attention to detail; and
- Interest in law, events, and/or public policy.

Compensation

The intern will be awarded a stipend of \$3,000 for the internship duration of 40 hours per week (minimum) for 10 weeks. Funding for this program is generously provided by McGuireWoods LLP.

To Apply

To apply, email a cover letter, résumé, list of three references, and a writing sample in a *single PDF document* to Oriene Shin at oshin@napaba.org with the subject line "McGuireWoods/NLF Internship Program Summer 2018." The cover letter should discuss your interest in working at NAPABA and/or working on issues of importance to the APA community. Deadline to submit an application is **February 16, 2018 at 6 p.m. Eastern.**